

**Meeting of the Board of
Vermont Legal Aid and Legal Services Vermont
Wednesday, December 13, 2023, 4:30 pm – 7:00 pm
126 College Street, Suite 410, Burlington VT
And Via Teams**

Joint Meeting of the Boards of Vermont Legal Aid, Inc. and Legal Services Vermont (20 min)

1. Call to Order
2. Personnel Committee Update (5 min) – Erin Jacobsen
3. Client Grievance Procedure Update (5 min) – Bessie Weiss
4. Board Recruitment (5 min) – Bessie Weiss
5. Installation of VLA-LSV Board Officers (5 min) – Yasmin Dwedar
6. Adjournment of the Joint Meeting of the Boards of Vermont Legal Aid, Inc. and Legal Services of Vermont

Meeting of the Board of Legal Services Vermont (50 min)

1. Call to Order
2. Review and Approval of Minutes of Legal Services Vermont's September 20, 2023, meeting* (5 min)
3. 2023 LSV Budget update (5 min) – Sam Abel-Palmer
4. 2024 LSV Budget Review and Approval* (10 min) – Sam Abel-Palmer
5. Program and Strategic Plan Update (10 min) – Sam Abel-Palmer
6. Update on LSC Program Integrity Review and Board Annual Review of Program Integrity* (5 min)- Sam Abel-Palmer
7. Board review of LSV 2024 Priorities* (5 min) - Sam Abel-Palmer
8. Approve Contract Agreement for Technology Subgrant* (5 min) – Sam Abel-Palmer
9. Notice to the Board that the Executive Committee has reviewed ED expenses (5 min) – Bessie Weiss

10. Adjournment of the Legal Services Vermont Meeting of the Board

Meeting of the Board of Vermont Legal Aid, Inc. (35 min)

1. Call to Order
2. Review and Approval of Minutes of VLA's September 20, 2023 meeting* (5 min)
3. FY 2024 Budget Review and Financial Update (15 min) – Jim Brown
4. Cash Management Update (5 min) – Jim Brown
5. VLA Program Updates (5 min) – Yasmin Dwedar
6. Program Committee Update (5 min) – Kelli Kazmarski
7. Adjournment of the Vermont Legal Aid, Inc. Meeting of the Board